



THE ROYAL  
NORFOLK SHOW  
26-27 June

# TRADE STAND APPLICATION 2019

WAITLIST

Please complete both sides in full, sign and return  
All prices below are quoted exclusively of VAT

<b>CONTACT</b>	<b>CONTACT NAME:</b>		<b>COMPANY:</b>	
	<b>TELEPHONE:</b>			
	<b>EMAIL:</b>		<b>WEBSITE:</b>	
	<b>ADDRESS:</b>			
	<b>SHOW DAY CONTACT:</b>		<b>MOBILE:</b>	

<b>SPACE &amp; SERVICES</b>	Please note your preferred options for space below			<b>Total £</b>	
	<b>SIZE REQUIRED:</b>	x metres	<b>STAND PRICE:</b>	£	
	<b>OPEN GRASS:</b>	<b>COVERED SPACE:</b>	<b>TYPE OF SITE:</b>		
	BAND 1	FOOD HALL	STANDARD		
	BAND 2	CRAFT TENT	CORNER +10%	+ 10% £	
	BAND 3	FL & GARDEN	PREMIUM +10%	+ 10% £	
	BAND 4	SHEDDING (Bd 4)	PREMIUM CENTRAL +25%	+ 25% £	
	Please describe IN FULL your type of business and what you plan to do on the stand. Add any requests for location and stands or business types you would like/not like to be near:				
	Please add services if required	<b>ELECTRICITY</b>	<b>BANDS 1 – 4 &amp; SHEDDING</b>	order direct with EPS	
			<b>FOOD HALL/CRAFT/FL &amp; GDN</b> 1 x 13/16amp socket at stand	£ 100.00	£
<b>REFRIGERATED HOOKUP</b> Food Hall only - 16/32amp outside			£ 50.00	£	
<b>INTERNET/PDQ HIRE</b>		see price list in pack	order direct with NCI		
<b>PRIVATE WATER SUPPLY</b>		private cold water pipe & tap	£100.00	£	

<b>EXTRA TICKETS</b>	Extra tickets can be ordered later if preferred; see p10-11 for details		Price ex VAT	Number	Total
	<b>Set Up / Clear Down</b>		Free		
	<b>Admission Ticket</b>	Valid either day, but for 1 day only	£ 14.17		£
	<b>2-Day Parking</b>		£ 10.00		£
	<b>1-Day Parking</b>	Valid either day, but for 1 day only	£ 5.00		£
	<b>Night Security</b>	Authorises vehicle on site overnight	Free		
	<b>T Pass</b>	Authorises parking at stand	Free		
	<b>Caravan Park East</b>	Exhibitor caravan parking; limited availability	£ 25.00		£
	<b>RNAA Membership</b>	2 x tickets/forward parking/access to pavilions	£ 50.00		£

<b>MARKETING</b>	If we should use different contact details for the Official Show Guide or website to those used for our main correspondence with you overleaf, please note them below:		
	<b>Company Name:</b>		<b>Telephone:</b>
	<b>Website:</b>		
Please tick if you do <b>not</b> wish for your details to be passed to <i>relevant</i> third parties: (e.g. media, contractors etc – we do not sell or give your information to anyone else)			

PTO

<b>ACTIVITIES</b>	You must let us know if you are planning any activities on your stand space. Please provide details below:		
	<b>Food &amp; Drink *</b>	Hospitality refreshments	<input type="checkbox"/>
		Free samples	<input type="checkbox"/>
		Selling food to take home	<input type="checkbox"/>
	<b>Alcohol *</b>	Selling alcohol	<input type="checkbox"/>
	<b>Entertainment</b>	General activities (include rides, sport etc)	<input type="checkbox"/>
		Music / live band / audio equipment	<input type="checkbox"/>
		Noisy activities (machinery demos etc)	<input type="checkbox"/>
	<b>Animals *</b>	Livestock or animals on stand	<input type="checkbox"/>
	<b>Charity</b>	Collecting for charity	<input type="checkbox"/>
<b>Other</b>		<input type="checkbox"/>	

- \* Please note:
- Catering is not permitted unless we have specifically contracted you to do so
  - Alcohol sales must be approved by the Event Sales Coordinator – Please refer to point 1 of the show regulations on page 23
  - Animals/livestock may be subject to DEFRA animal movement/bio security controls; you will be sent the appropriate declaration if necessary – Please refer to point 15 of the show regulations on page 24

<b>FORMS</b>	<b>Risk Assessment:</b>	enclosed	<input type="checkbox"/>	to follow	<input type="checkbox"/>
	<b>Public Liability:</b>	enclosed	<input type="checkbox"/>	to follow	<input type="checkbox"/>
	<b>Water:</b>	please send form	<input type="checkbox"/>	not required	<input type="checkbox"/>
	<b>Electricity:</b>	please send form	<input type="checkbox"/>	not required	<input type="checkbox"/>
	<b>Internet / PDQ:</b>	to book with NCI	<input type="checkbox"/>	not required	<input type="checkbox"/>
	<b>When is the latest date we can contact you for space in case of cancellations:</b>				

I understand I am being added to a waiting list and there is no guarantee space will be offered. If my booking is accepted, on behalf of the person(s) named overleaf, I confirm the intention to occupy stand space for the purpose indicated.  
I have read and agree to abide by the Association's rules and regulations.

Name	Signature	Date
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**Please return with all applicable forms to:**  
Ben Hope, Royal Norfolk Show, Norfolk Showground, Dereham Road, Norwich NR5 0TT  
**Tel:** 01603 594462    **Email:** ben.hope@naa.org.uk

**PLEASE DO NOT SEND ANY PAYMENT NOW – YOU WILL BE INVOICED IF YOUR BOOKING IS ACCEPTED**